

**657—24.7 (155A) Internet site registration.** An Internet site that intends to display, advertise, or solicit the Internet sale of prescription products to patients in Iowa shall apply for, obtain, and maintain a pharmacy Internet site registration through the board. A pharmacy Internet site registration shall be issued to the Internet site by the domain name and the owner of the Internet site.

**24.7(1) Application for registration.** Application for registration and registration renewal shall be on forms provided by the board. The application form shall include the following information:

- a.* The common or searchable name, if such name exists, of the Internet site.
- b.* The domain name including “dot” extension of the Internet site.
- c.* The Internet protocol number of the Internet site.
- d.* The name and address of the owner or owners of the Internet site. If the owner is a corporation, the names and addresses of the officers and directors of the corporation shall be included. If the owner is a partnership or limited partnership, the names and addresses of all partners shall be included.
- e.* The name, address, and Iowa pharmacy license number of each Internet pharmacy that will be identified on the Internet site.
- f.* The signature of the owner of the Internet site or the signature of the owner’s, partnership’s or corporation’s authorized representative and the date the application is signed.

**24.7(2) Timeliness of application.** An application for pharmacy Internet site registration or registration renewal shall be timely submitted to the board.

*a. Existing Internet site.* If the application is for registration of a pharmacy Internet site that is operational on or before February 1, 2012, the application and registration fee shall be due no later than May 1, 2012.

*b. New Internet site.* If the application is for registration of a new pharmacy Internet site that was not operational on or before February 1, 2012, the application and registration fee shall be due no less than 30 days prior to implementation of the Internet site.

*c. Renewal.* If the application is for renewal of an existing pharmacy Internet site registration, the application and registration fee shall be due prior to expiration of the current registration.

**24.7(3) Renewal of registration.** A pharmacy Internet site registration shall be annually renewed prior to expiration of the registration on December 31. Registration renewal shall require the completion of a renewal application form provided by the board. A completed application shall include payment of the renewal fee and any applicable late payment penalty fee. A registration that is not timely renewed shall be delinquent unless previously canceled by written notification to the board. If a pharmacy Internet site registration is canceled or delinquent, the Internet site shall discontinue association with any Internet pharmacy and shall discontinue the display, advertising, or solicitation of the Internet sale of prescription products to patients in Iowa.

**24.7(4) Fees and term of registration.** The following fees, as applicable, shall accompany an application for pharmacy Internet site registration or registration renewal:

*a. Initial registration.* The fee for initial registration of a pharmacy Internet site shall be \$135. All registrations shall expire annually on December 31.

*b. Registration renewal.* The fee for renewal of a pharmacy Internet site registration shall be \$135. Failure to renew a registration prior to expiration shall require payment of a late payment fee in the amount of \$135 in addition to the renewal fee. Failure to renew a registration within 30 days following expiration shall require payment of a late payment fee in the amount of \$225 in addition to the renewal fee. Failure to renew a registration within 60 days following expiration shall require payment of a late payment fee in the amount of \$315 in addition to the renewal fee. Failure to renew a registration within 90 days following expiration shall require payment of a late payment fee in the amount of \$405 in addition to the renewal fee. The total renewal and late payment fee shall not exceed \$540. Failure to timely renew a registration may subject the registrant to disciplinary action.

**24.7(5) Internet site registration changes.** The board shall be notified as provided in this subrule within ten days of any of the following:

*a.* Change of domain name or Internet protocol number. Change of domain name or Internet protocol number requires completion and submission of a new registration application and payment of the registration fee within ten days.

*b.* Change of ownership. Change of ownership requires completion and submission of a new registration application and payment of the registration fee within ten days. The sale or transfer of all or a portion of the stock of a corporation, or a change of the individual partners comprising a partnership, shall not constitute a change of ownership provided the corporation or partnership that owns the Internet site continues to exist as the owner of the Internet site following the transaction.

*c.* Discontinuation of the registered pharmacy Internet site. Prior to discontinuation of a registered pharmacy Internet site but no later than 30 days prior to removal of the pharmacy Internet site from public access, written notification shall be provided to the board. The written notice shall include the domain name and the Internet protocol number of the Internet site, the registration number issued by the board to the pharmacy Internet site, the date the Internet site will be removed from Internet access, the reason for discontinuation of the Internet site, the date of the notice, and the signature of the owner or the owner's authorized representative. If discontinuation of the Internet site also involves the sale or closing of a licensed pharmacy, the closing pharmacy shall comply with all requirements of 657—subrule 8.35(7).

[**ARC 9913B**, IAB 12/14/11, effective 2/1/12; **ARC 0504C**, IAB 12/12/12, effective 1/16/13]